

Deputy Executive Officer for the IMBER Regional Project Office - China

IMBER (Integrated Marine Biogeochemistry and Ecosystem Research) is an international research project focussed on marine biogeochemical and ecosystem research (www.imber.info).

IMBER and the East China Normal University (ECNU) jointly established a regional office, the IMBER Regional Project Office (IMBER RPO) in 2010, to promote IMBER in the Asia-Pacific region and support the implementation of the IMBER Science Plan and Implementation Strategy. The IMBER RPO is located at the East China Normal University, Shanghai, China and is headed by a Deputy Executive Officer, assisted by an administrative officer/secretary.

IMBER and ECNU are seeking a candidate to fill the position of Deputy Executive Officer.

The task of the Deputy Executive Officer is to assist the Executive Officer of the International Project Office (IPO) located at the Institute of Marine Research, Bergen, Norway. This includes helping to support the IMBER Scientific Steering Committee (SSC) in implementing the IMBER Science Plan and Implementation Strategy, and promoting IMBER activities in the Asia-Pacific region. In particular, the Deputy Executive Officer is expected to help coordinate the IMBER Continental Margins Working Group activities, and provide support for the IMBER Capacity Building Working Group meetings and activities. The Deputy Executive Officer is responsible for seeking and managing project finances, representing the project at international meetings, and interacting with IMBER national committees and groups, as well as other international projects.

For this position, we seek a candidate with a PhD in Marine Sciences, preferably with experience in the IMBER research area, and a strong track record in scientific coordination. Some international travel will be involved. The successful candidate will have excellent interpersonal and administrative abilities, and first-class skills in both written and verbal communication in English and Chinese.

This position is initially for one year, with a possible extension up to three years. The position is available immediately. The salary will be up to 200k in CNY per year, depending on the relevant skills, knowledge and experience that the candidate brings to the position.

Applications, including a CV and the names and contact information of three referees should be sent before 1 June 2014 to: ied@ecnu.edu.cn

Contact information:

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